COMMITMENT FINANCE LTD

CIN: L65923WB1990PLC050406
Regd. Office: 159 Rabindra Sarani, 3rd Floor
Room No. 3C , Kolkata - 700007
Email: corp.commitment@gmail.com Website: www.commitmentfinance.in,

Name of the member including joint holder(s), if any	
Registered address of the sole / first named member	
DP ID & Client ID No.	
No. of shares held	
EVSN No.	210903079

Dear Member(s),

Sub: Voting through electronic means

Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (Listing Regulations), the Company is pleased to provide remote e-voting (e-voting) facility to its members to exercise their right to vote on resolutions proposed to be passed in the Thirty first (31st) Annual General Meeting (AGM) of the Company scheduled to be held on **Thursday, 30th September 2021**, **at 4 p.m. (IST)**.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the e-voting facility. The e-voting facility is available at the link https://www.evotingindia.com

The Electronic Voting Particulars are set out below:

EVSN (E-Voting Sequence Number)	User ID	PAN/Sequence No.
210903079		

The E-voting facility will be available during the following voting period:

Remote e-Voting Start On	Remote e-Voting End On
27th September 2021 from 9:00 A.M. (IST)	29th September 2021 till 05:00P.M. (IST)

The e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by Central Depository Services (India) Limited (CDSL) upon expiry of aforesaid period.

The cut-off date for the purpose of e-voting and voting at the venue of the Thirty first Annual

General Meeting shall be Thursday, 23rd September 2021. The person who is not a member / beneficial owner on the cut-off date should treat this notice for information purpose only.

This communication is an integral part of the Notice of the AGM for the Thirty First Annual General Meeting scheduled to be held on **Thursday, 30th September 2021**. Please read the instructions printed overleaf before exercising your vote.

The Notice of the Thirty First Annual General Meeting and this communication are also available on the website of the Company at www.commitmentfinance.in.

Registered Office: **159, Rabindra Sarani,**
3rd Floor
Room No. 3C, Kolkata-700007
Email id: corp.commitment@gmail.com
Place: Kolkata
Date: 06.09.2021

Thanking you
For Commitment Finance Limited
Sd/-
Megha Jain
Director
DIN: 07804056

The instructions for shareholders voting electronically are as under:

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote by electronic means and the business may be transacted through e-voting services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).

(i) The voting period begins on September 27, 2021 at 09:00 a.m. and ends on September 29, 2021 at 05:00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, shall in proportion to the holding as on September 23, 2021 (cut-off date), may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

(ii) The shareholders should log on to the e-voting website www.evotingindia.com.

(iii) Click on Shareholders.

(iv) Now Enter your User ID

a. For CDSL: 16 digits beneficiary ID,
b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

(v) Next enter the Image Verification as displayed and Click on Login.

(vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digits alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders). • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of their sequence number in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the Company records for your folio in dd/mm/yyyy format.
Bank Account Number (DBD)	Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio. • Please enter the DOB or Bank Account Number in order to Login. • If both the details are not recorded with the depository or company then please enter the member-id/ folio number in the Bank Account Number details field as mentioned in above instruction (iv)

(viii) After entering these details appropriately, click on "SUBMIT" tab.

(ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

(xi) Click on the EVSN for the relevant "**Commitment Finance Ltd"** on which you choose to vote.

(xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.

(xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.

(xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.

(xvii) If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xviii) Note for Institutional Shareholders

- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com

(xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.

Important Points:

- Mr. Vaibhav Khandelwal, Practicing Chartered Accountants (Membership Number 069049) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

- The Scrutinizer shall within a period not exceeding two (2) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer’s Report of the votes cast in favour or against, if any, and forthwith submit the same to the Chairman of the AGM/Company.

- In case query pertaining to e-voting, please connect to: S K Chaubey of Maheshwari Datamatics Pvt Ltd, 23,R.N.Mukherjee Road, 5thFloor, Kolkata-700001, Phone No – 033-22435029,033-22482248, email:mdpldc@yahoo.com.

- The facility for ballot / polling paper shall be made available at the venue of the AGM and the members attending AGM who have not cast their vote by remote e-voting shall be able to vote at the AGM through ballot / polling paper / e-voting.

- The members who have cast their vote by remote e-voting may also attend AGM, but shall not be entitled to cast their vote again.

- Any person who becomes member of the Company after dispatch of the Notice of the meeting and holding shares as on the cut-off date i.e. September 23, 2021 may obtain the User Id and password by in the manner as mentioned by connecting with Company's RTA through the following personnel:

  S K CHAUBEY, Phone No – 033-22435029, 033-22482248, email: mdpldc@yahoo.com.

  - The Scrutinizer shall immediately after the conclusion of the voting at the AGM, first count the votes cast at the AGM thereafter unblock the votes cast through remote e-voting in the presence of atleast two (2) witnesses not in the employment of the Company. The Scrutinizer thereafter shall submit his Report to the Chairman after completion of his scrutiny. The result of the voting will be announced within Forty Eight (48) hours after the conclusion of the meeting at the Registered office of the Company i.e. 159, Rabindra Sarani, 3rd Floor, Room No. 3C, Kolkata-700007.

- The Results declared along with the Consolidated Scrutinizer's Report(s) will be available on the website of the Company (www.commitmentfinance.in),on RTA's website (mdpldc@yahoo.com) and CDSL's website (www.evotingindia.com). The results shall simultaneously be communicated to the Stock Exchanges viz. Calcutta Stock Exchange Limited.